

Open your Organization settings

1. Go to Organization Settings and select "Calendar Access".

Click "Connect" to start configuring your calendar service.

NOTE: Only Wepow OWNERS can edit organization settings



Choose your Calendar Service

2. After clicking "Connect", you will be redirected to our partner's website, Cronify.

This connection process is hosted by Cronofy and it allows us to gain access



Configure your service

3. First create a user withApplicationImpersonation role.Details on how to do this can be found in this link:

https://msdn.microsoft.com/en-us/ library/office/dn722377(v=exchg. 150).aspx

This role can be assigned to allow access to a subset of users and or the entire organization as desired.

← → C	rronofy.com/enterprise_connect/oauth/authorize/instructions?action=show&client_id=yJD	☆	f? :	с (2	0	1
	+ 🛇						
	Warning! This application has not been verified						
	In order to grant Wepow [Development] access to your calendars using Cronofy Enterprise Connect, some configuration is required in your Office 365 Active Directory.						
	Follow these steps to connect your calendar accounts						
	 Create a user with ApplicationImpersonation role - details on how to do this can be found here: https://msdn.microsoft.com/nen- us/library/office/dn72237flv-exchg.130).aspx Click Connect bedraud enter the details of the new user with the ApplicationImpersonation role 						
	If you encounter any issues, email us at support@cronofy.com						
	Enterprise Connect Dashboard						
	Once you're connected you can manage the access Wepow [Development] has to your calendars on the Enterprise Connect Dashboard, which is located at:						
	https://app.cronofy.com/enterprise_connect						
	Connect						
	Get Help						
	© Cronofy Ltd 2018						

Login to your calendar service

4.1 Login to Office 365

Click Connect and enter the details of the new user with the **ApplicationImpersonation** role

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Secure https://a	pp.cronory.com/enterprise_connect/oauth/authorizeraction=instructionsactient_ld=yuD_aiks	ж	🤝 J	: v		•	U
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	Warning! This application has not been verified						
	Wepow [Development] is using Cronofy Enterprise Connect to gain access Calendars in your organisation.						
	Wepow [Development] can:						
	manage linked accounts on your domain Linked accounts can: create calendar events delete events that this app creates read events in your calendars						
	Office 365						
	Sign in to authorize Cronofy to access your calendar on babalf of Wanny [Nevelopment]						
	Sign in to authorize Cronofy to access your calendar on behalf of Wepow [Development] Email address						
	Sign in to authorize Cronofy to access your calendar on behalf of Wepow [Development] Email address Office 365 email address						
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	Sign in to authorize Cronofy to access your calendar on behalf of Wepow [Development] Email address Office 365 email address Password Office 365 password Impersonation Email – optional						
	Sign in to authorize Cronofy to access your calendar on behalf of Wepow [Development] Email address Office 365 email address Password Office 365 password Impersonation Email – optional Exchange email address						
	Sign in to authorize Cronofy to access your calendar on behalf of Wepow [Development] Email address Office 365 email address Password Office 365 password Office 365 password Exchange email address Your password is stored securely by Cronofy						
	Sign in to authorize Cronofy to access your calendar on behalf of Wepow [Development] Email address Office 365 enail address Password Office 365 password Impersonation Email – optional Exchange email address Your password is stored securely by Cronofy Link Office 365 Account						

Login to your calendar service

4.2 Login to Microsoft Exchange

Click Connect and enter the details of the new user with the **ApplicationImpersonation** role



You're ready to create your first Planner

- 5. After login and connecting successfully you will be sent back to Wepow.
- Planner will be added to your navigation Menu.





If you have any questions we're always here to help. <u>support@wepow.com</u>

Happy interviewing!