

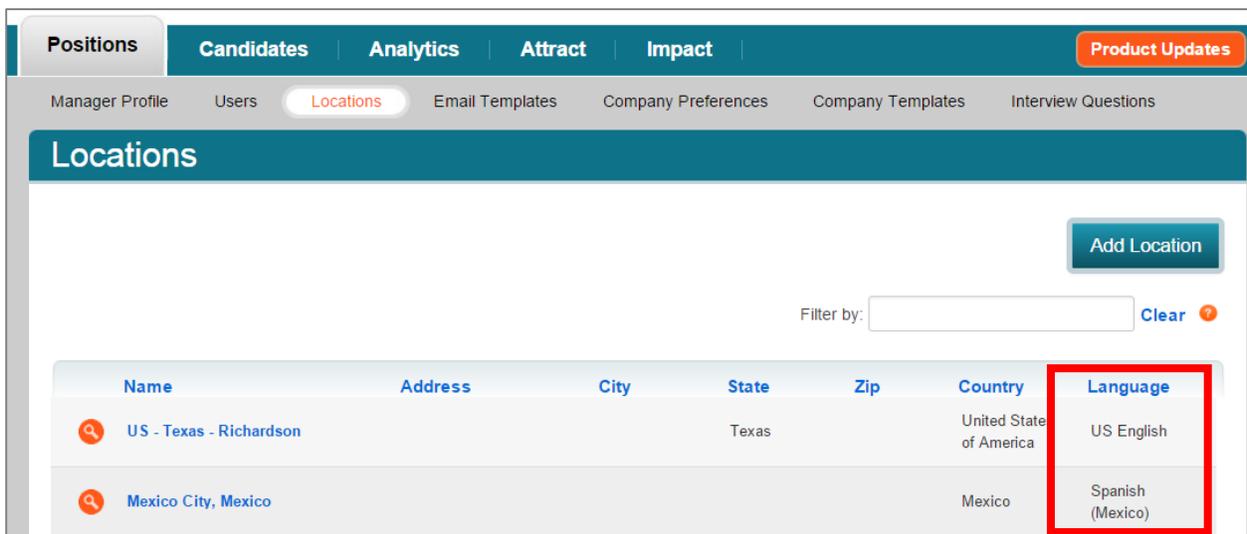
Alternative Languages

You can attach a language preference to a location to ensure that candidate and reference experiences (including email templates and they survey process) are set to that language by default. The steps to do so are outlined below:

1. To attach a language preference to a location, log into your user account, hover over the gear icon and select 'Settings'



2. Once in the settings, click on 'Locations'. You can either click 'Add Location' to set up a new location with a language preference attached to it or you can edit an existing location to set a new language preference.



3. Now, when you add a new position you will choose the location with the language preference that is appropriate.

Position Information

Position Name * ?

Location Name * Select Location + [Add Location](#) ?

Select Location

---Add Location---

Albany, NY | US English

Berlin, NY | US English

Boca Raton, FL | US English

Mexico City, Mexico | Spanish (Mexico)

New York, NY | US English

Poughkeepsie | US English

San Francisco, CA | US English

US - Texas - Richardson | US English

Compensation information ?

Compensation Select period ▼ ?

*Fields with * are required.*

Here is an example of a candidate email that has been sent from a position with a Spanish language default.



Sabrena,

Gracias por su interés en Kramek Laboratories, Inc..

Utilizamos un proceso en línea para agilizar los trámites; revise los siguientes pasos del proceso:

[Complete una autoevaluación acerca de su adaptación al trabajo y nuestra organización](#)

- Responda con honestidad, clasificarse a sí mismo de manera exagerada no le ayudará en su candidatura
- Dependiendo del empleo, se le podría solicitar completar una o dos evaluaciones

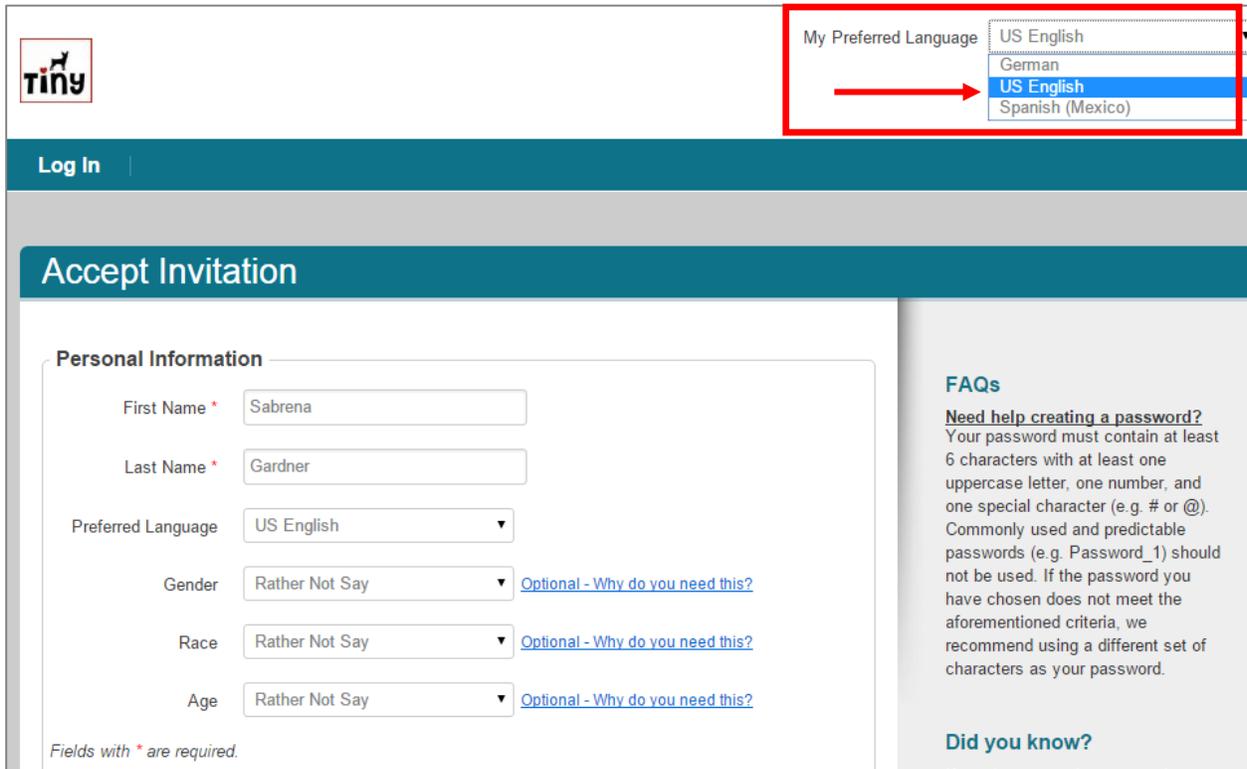
Para comenzar, haga clic en el enlace de abajo o cópielo y péguelo en su navegador. Debería tomarle aproximadamente 15 minutos en completarlo. Comience ahora mismo o tan pronto como pueda.

Atentamente,
 Jon Huther
 Kramek Laboratories, Inc.
jon@eliteventuremedia.com

Este mensaje ha sido enviado automáticamente. No responda este mensaje. Si tiene dificultades, comuníquese con Chequed.com (el proveedor de software para este proceso) para obtener asistencia, mediante la dirección <https://www.chequed.com/candidate-support/>

Liga para invitación:
<https://app.chequed.com/user/acceptInvitation?code=5973fcab78446f577b3fc8bf5c68342f64f3ce96>

Regardless of the default language set to a location, candidates and references have the ability to choose their language preference once they reach the Chequed system.



My Preferred Language

- US English
- German
- US English**
- Spanish (Mexico)

Log In

Accept Invitation

Personal Information

First Name *

Last Name *

Preferred Language

Gender [Optional - Why do you need this?](#)

Race [Optional - Why do you need this?](#)

Age [Optional - Why do you need this?](#)

*Fields with * are required.*

FAQs

Need help creating a password?
Your password must contain at least 6 characters with at least one uppercase letter, one number, and one special character (e.g. # or @). Commonly used and predictable passwords (e.g. Password_1) should not be used. If the password you have chosen does not meet the aforementioned criteria, we recommend using a different set of characters as your password.

Did you know?